



Allocation of Resources Policy and Procedures

Healing Hands Wildlife Care
(Great Southern WA) Inc

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Policy statement; Optimal goals for wildlife

Achieving optimal outcomes for wildlife, by rescuing, rehabilitating and releasing them back into their natural habitat.

This procedure is to comply to our values of how members feeling personally and physically safe.

General and financial resources

- Healing Hands Wildlife Care have limited resources both financially and in relation to purchased equipment, sundry items and General expenses.
- The treasurer of the committee is not always in a position to refund money should a member of the committee purchasing equipment without prior permission. *(From the full committee, your mentor, who has consulted with the full committee.)*
- Financial decisions should where ever possible be made at committee meeting ,or electronically with the full committees permission.
- Financial decisions should only be made after the analysis of the Financial situation of HHWC and consultation with the treasurer.
- All equipment belonging to HHWC (purchased by or donated or inherited] needs to be documented

- (the records must show the history (purchase donated or inherited) purchase price or approximate value, and depreciation)

All resources remain the property of Healing Hands Wildlife Care.

Therefore a time limit maybe allocated to the lending of each resource.

- Members are asked to contact a committee member and ask for any resources needed.
- Committee members may offer resources to members, but must insure it has been discussed
- with the least one other committee member.
- The committee member will consult with one other member of the committee to make a decision taking into consideration the circumstances/ details of the request.

Their decision will be final.

The decision made will be brought to the next meeting so it can be recorded. To maintain transparency throughout the organisation.

Milk Resources

- The main resource that we purchase is marsupial milk. This milk is purchased by HHWC and sold to our members at cost price. From time to time marsupials (mostly kangaroos) come into our care in an emergency situation.
*Emergency situation means we were not planning, or these marsupials are likely to be taken on by rehabilitator who already has wildlife of their own) meaning, they chose to care for this wildlife and have done for some time **NOT** an emergency situation) under these circumstances this can incur a large financial burden on the rehabilitator.*
- They must contact a committee member and ask for reduced or free milk.
- If a member of the committee is concerned about the financial burden extra wildlife may cause a member, they may offer this service. But must discuss it with one other member of the committee first who is in agreement with providing the service.

- The committee member will consult with one other member of the committee to make a decision taking into consideration the circumstances/ details of the request.

Their decision will be final.

It is important that the committee members making this decision set a timescale this service will be available to member. The member is informed of this decision.

The timescale maybe based on the size and development of the wildlife concerned. Or other relevant circumstances.

Things that **may** need to be considered

- How much wildlife the rehabilitator is already caring for (and the cost this is already incurring)
- The circumstances that this rehabilitator decided to except this wildlife for example where they asked by HHWC, or did they source this wildlife themselves.
- The overall benefit this wildlife can add to Healing Hands Wildlife Care *E.g. I need to balance gender when wildlife needs when released.*
- To rescue wildlife whose future is unsure if not rescued.

The decision made will be brought to the next meeting so it can be recorded.

To maintain transparency throughout the organisation.

Developed with consultation of the committee 3rd of May
2019 amended 15 June 2019